



Patrick Henry Building  
1111 E. Broad Street  
Richmond, Virginia 23219

**Virginia Council on Women STEM Subcommittee Meeting**  
**Jamestown-Yorktown Foundation**  
**2110 Jamestown Road, Williamsburg, Virginia 23185**  
**Thursday, August 22, 2019**  
**3:30 p.m.-4:30 p.m.**

**Agenda**

*12:30 p.m. Virginia Council on Women Lunch*

*1:00 p.m.: Virginia Council on Women Meeting (full Council)*

- |                  |   |  |
|------------------|---|--|
| <b>3:30 p.m.</b> | <b>Call to Order</b>  | Jill Gaitens, Co-Chair, STEM Subcommittee  |
|                  | <b>Introductions</b><br>New Virginia Council on Women Members<br>Subcommittee Leadership  |  |
| <b>3:40 p.m.</b> | <b>Looking Ahead: 9<sup>th</sup> Annual Virginia Council on Women STEM Essay Contest</b><br>Timeline<br>Format<br>Guidelines (Merit-Based and Need-Based) | Traci J. Deshazor, Deputy Secretary of the Commonwealth and Virginia Council on Women Liaison<br><br>Jill Gaitens, Co-Chair, STEM Subcommittee |
| <b>4:10 p.m.</b> | <b>Review: Virginia Council on Women STEM Essay Contest Guidelines (<i>new</i>)</b>   | Traci J. Deshazor, Deputy Secretary of the Commonwealth and Virginia Council on Women Liaison  |
| <b>4:20 p.m.</b> | <b>Next Steps</b>   | Jill Gaitens, Co-Chair, STEM Subcommittee  |
| <b>4:30 p.m.</b> | <b>Announcements and Adjournment</b>  | Jill Gaitens, Co-Chair, STEM Subcommittee  |

**Upcoming Virginia Council on Women STEM Subcommittee Meetings**

Wednesday, October 16, 2019 at 10:00 a.m.-11:00 a.m. (Richmond)

Tuesday, January 28, 2019 at 10:00 a.m.-11:00 a.m. (Richmond)

Wednesday, February 26, 2019 at 10:00 a.m.-2:00 p.m. (Richmond)

April 2020: TBD